



NATIONAL TENANT NETWORK – CHICAGO

The Nation's Premier Tenant Performance Reporting Company

Membership Application

DecisionPoint Users



NATIONAL TENANT NETWORK

National Tenant Network – Chicago IL
450 East 22nd St
Suite #223
Lombard, IL 60148
Phone: (630) 889-6030 Fax: (630) 729-3100
<http://www.ntnonline.com>
E-Mail: ntn-chicago@ntnonline.com

Checklist

Please make sure the following sections are completed prior to submitting your application for processing:

- Page 3:** Initial where requested.
- Page 4:** Fill out all sections and make sure your signature is placed at the bottom of the page.
- Page 5:** If you wish to have your credit card charged for services, please make sure the Credit Card Information page is filled out and signed.
- Page 6:** Whether or not you wish to run criminal reports on an applicant, this page must be initialed and signed.
- Page 7:** Sign the bottom of the Pricing List where indicated.

- Attach a copy of your **driver's license** or a copy of the **business license** issued by the state you filed your entity for the other purpose of identification.

- Please include one sample **Rental Application** sample filled out by an applicant.

Fax your completed application along with any additional documents to:

1-630-729-3100

Or mail the information to the following address:

**NTN Chicago
450 E 22nd St
Suite #223
Lombard, IL 60148**

If you have any questions regarding any part of the application, please do not hesitate to contact the NTN Chicago office at (630) 889-6030 or via Email at ntn-chicago@ntnonline.com.

DecisionPoint Service & Subscription Agreement

Enclosed is my \$ 25.00 one-time, lifetime subscription fee to the Chicago office of National Tenant Network. (NTN Chicago)

The undersigned hereby agrees to subscribe to National Tenant Network based on ownership or management of residential rental units.

Certifications and Condition of Use

The Federal Fair Credit Reporting Act (15USC1681 et seq), and other applicable state laws restrict the purposes for which and under what conditions any person may obtain credit reports or other consumer information from a credit reporting agency (CRA). NTN is a CRA and has access to all retail bureaus. These laws control the confidentiality of credit information and under what circumstances it may be disclosed. **You must have the applicant's written consent.** Denial of residence requires that you disclose the source of any adverse information used in the denial. Pursuant to these laws, NTN requires the following certifications from its subscribers. By signing this agreement you certify that you have permissible purpose for obtaining consumer reports as defined by Section 604 of the Federal Fair Credit Reporting Act (15USC1681b) as amended by the consumer credit reporting reform act of 1996, hereinafter called "FCRA". **The FCRA provides that any person who knowingly and willfully obtains information on a consumer from a consumer reporting agency under false pretenses shall be fined under Title 18 or imprisoned not more than two (2) years or both.** You must place your initials in the space provided.

The Undersigned Certifies

- That he/she/it is the owner/agent of an owner of a rental property.
Initial _____
- That each request for reports will be based upon a legitimate business need in connection with a business transaction initiated by the consumer.
Initial _____
- That the information will be used for no other purpose.
Initial _____
- That written authorization will be obtained from the applicant before initiating any credit investigation. I will maintain all written authorizations for 3 years.
Initial _____
- That no reports will be ordered, or permitted to be ordered, on the subscriber, staff, employees, acquaintances or contractors.
Initial _____
- That the subscriber will not disclose the content of any report ordered from NTN to any third party.
Initial _____

By signing below, you additionally certify that you will request consumer reports pursuant to procedures prescribed by NTN from time to time only for the permissible purpose certified above, and will use the reports obtained for no other purpose. **You may use reports only once.** You must hold each report in strictest confidence. You may NOT disclose the content of reports to third parties. You may NOT disclose to the consumer or any third party credit scores obtained under this agreement unless clearly required by law. All reports shall be requested by and disclosed by the subscriber/end user only to the subscriber/end users authorized and designated employees having a need to know and only to the extent necessary to enable the Subscriber/end user to use the consumer reports in accordance with this agreement. The undersigned subscriber agrees to allow NTN or its authorized agents to inspect any records, documentation or physical premises to determine compliance with these laws. **NTN strongly advises that its subscribers become familiar with these laws, their requirements and restrictions.**

Disclosure to applicant/consumer: The subscriber/end user may disclose the report to the subject of the report only in connection with an adverse action based on the report.

Subscriber agrees to indemnify and hold NTN harmless for failure to obtain written authorization before initiation of a credit investigation and to further indemnify and hold NTN harmless of all claims arising out of the improper use, disclosure or storage of credit information. In any action brought to enforce the terms of this agreement, or resulting from a breach by the subscriber, the undersigned agrees to pay all reasonable fees incurred by NTN, including attorney's fees.

The subscriber will hold the credit repository and all of its agents harmless on account of any expense or damage arising or resulting from the publishing or other disclosure of credit information by subscriber, its employees or agents contrary to the conditions of this agreement.

With just cause, such as delinquency or violation of the terms of this agreement or a legal requirement, or a material change in existing legal requirements which adversely affects this agreement, NTN may, upon its election, discontinue serving the subscriber and cancel this agreement immediately and without notice.

Subscriber agrees to pay NTN within 30 days of billing. A service charge of 1.5% or a late fee of \$5.00 (whichever is greater) will apply on invoices over 30 days past due. Accounts past due are also subject to credit hold. Conditions and pricing contained in this agreement are subject to change upon 30 day written notice from NTN. Use of NTN services by the undersigned subscriber indicates an understanding of and compliance with the above.



Subscriber Information

THE FOLLOWING INFORMATION MUST BE FILLED OUT COMPLETELY FOR THE PURPOSE OF VERIFYING YOUR INFORMATION, PLEASE INCLUDE THE FOLLOWING:

- Copy of blank voided check with your information legible
- Copy of your driver's license or a business license from the state your entity is filed

RENTAL PROPERTY NAME (if applicable) _____

TOTAL NUMBER OF PROPERTIES/Units _____ / _____

CONTACT/COMPANY _____ TITLE _____

BUSINESS TYPE:	<input type="checkbox"/> CORPORATION	<input type="checkbox"/> LLC	<input type="checkbox"/> PARTNERSHIP	<input type="checkbox"/> SOLE PROPRIETOR
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SOCIAL SECURITY # _____ FEDERAL TAX ID# _____

(if applicable)

Email _____

How Did You Hear About NTN? _____

PROPERTY INFORMATION

ADDRESS: _____

CITY _____ STATE _____ ZIP CODE _____

PHONE _____ FAX _____

COUNTY _____ COUNTY PIN # _____

BILLING INFORMATION

SUBSCRIBER NAME: (owner or agent) _____

BILLING ADDRESS: _____

CITY _____ STATE _____ ZIP CODE _____

PHONE _____ FAX _____

PAYMENT METHOD

- CREDIT CARD – COMPLETE THE CREDIT CARD AUTHORIZATION FORM ON THE NEXT PAGE
- CHECK – INCLUDE A CHECK IN THE AMOUNT OF \$25 PAYABLE TO NTN CHICAGO

PLEASE SIGN ME UP FOR NTN TENANT SCREENING SERVICES

AUTHORIZATION

SIGNATURE _____ DATE _____

PRINT NAME _____ TITLE _____



Authorization

THE FOLLOWING INFORMATION MUST BE FILLED OUT COMPLETELY
(Please fill out the Credit Card Authorization section **OR** the Bank Reference section.)

Credit Card Authorization

CREDIT CARD # _____

EXPIRATION DATE ____/____/____ VERIFICATION CODE: _____

The verification number on Visa and Mastercard credit cards appears on the back and is a 3 digit number.



TYPE: VISA MASTERCARD

NAME (as it appears on the card) _____

BILLING ADDRESS _____

CITY _____ STATE _____ ZIP CODE _____

PHONE NUMBER (_____) _____ - _____

I authorize NTN to charge the credit card listed above for all charges incurred. This authorization will remain in effect for all balance owed to NTN, Inc. until they are satisfied in full or until notice of revocation is received in writing by NTN, Inc. I agree that if any unsatisfied amount is referred to collection, I shall pay all reasonable collection costs, including attorney fees and court costs.

I also understand that if my credit card is declined, for any reason, I will be charged a fee of \$7.50. If I chargeback a legitimate debt, then I agree to pay a chargeback fee of \$20 per transaction.

With my signature below, I certify that I have been authorized by the owner(s) and/or agent(s) to enter into this agreement.

SIGNATURE _____ DATE _____

PRINT NAME _____ TITLE _____

By signing this authorization, you are agreeing that all charges incurred will be billed to the credit card number above.

Bank Reference

BANK NAME _____ PHONE NUMBER _____

CITY _____ STATE _____ ZIP _____

CHECKING ACCOUNT # _____ YEAR OPENED _____



Criminal Information Service Authorization

THE FOLLOWING INFORMATION MUST BE FILLED OUT COMPLETELY

By entering into this agreement, the undersigned, certified subscriber to NTN indicates its/his/her clear understanding of the terms of this agreement and by signing expressly commits to be bound by the terms and conditions of this agreement. The undersigned understands that the reports provided under this agreement are furnished to the subscriber through NTN by a third party vendor of such public data. The source of this data is the public records of the counties and states indicated on the report order form or the appropriate Department of Corrections or Department of Law Enforcement.

National Tenant Network is not the source of the data comprising the report. NTN does not gather, compile, record or edit in any manner, the criminal background data provided under this agreement. As a result, NTN cannot and does not accept, and expressly disclaims, neither any responsibility for any error in the data provided nor any changes made to that data subsequent to the date of the report.

All reports provided are based upon limited information, i.e. name and birth date. Because of this absolute certainty that the report applies to an individual with the same name and birth date is not possible. An apparent match of this record with an individual may thus be erroneous. Caution is urged when your inquiry produces an accurate match. Discrimination against an ex-offender who is trying to become a law-abiding citizen is contrary to the best interest of society and may violate the Federal Fair Housing Laws. Confrontation of a person with a conviction history may also place you at risk.

The undersigned by signing below indicates that it/he/she understands the terms above and has read and expressly agrees to the following:

Please initial where required.

- Requests for and use of criminal background reports will be used solely and exclusively in connection with a residential screening involving the applicant upon whom the report is requested.

Initial _____

- All searches are done at the county, state or nationwide indicated level.

Initial _____

- Reports must not be disclosed to the applicant.

Initial _____

- Reports are STRICTLY CONFIDENTIAL.

Initial _____

Violation of any one of the provisions of this agreement, or any provision or the obligations implied by its terms and conditions subjects the undersigned, it's agents, fiduciaries, officers and employees to immediate termination of NTN services and to the following:

Neither NTN, Inc. or any NTN office or the corporation, partnership or individual(s) doing business as NTN or their officers, employees, agents or partners (hereafter NTN) shall be liable to the undersigned for any claim, injury or damage which is asserted based upon inaccurate or incomplete data or any act or omission of the undersigned, its employees or agents. This includes the improper acquisition, disclosure or use of reports by the undersigned, its employees or agents provided under this agreement or any act or omission which constitutes a breach of the express or implied terms and conditions of this agreement.

The undersigned, its agents expressly agree to indemnify, defend and hold NTN harmless from and against any and all damages, losses, costs, expenses, liabilities and judgments (including attorney fees) which may be asserted against, imposed upon or determined to be due from NTN based upon inaccurate or incomplete data or any act or omission of the undersigned, its employees or agents under this agreement or from and against the conditions of this agreement.

The undersigned hereby expressly agrees, should a claim under this agreement be asserted based on inaccurate or incomplete data or violations of its terms or any act or omission of its agents, employees or those acting on behalf of the undersigned, to waive any and all claims against NTN and consents to an entry summary judgment releasing NTN from any and all factual claims it may assert against NTN.

SIGNATURE _____ DATE _____

PRINT NAME _____ TITLE _____



PRICING LIST

NTN operations nationwide provide for internet access or in-office service.
Internet Screening – ntnonline.com

RESPONSE TIME: 10-15 seconds

DecisionPoint Credit Summary Report & Tenant Performance:	\$21.00
Tenant Performance – Eviction History and More	\$10.00
Criminal Background – Instant National or Illinois:	\$20.00
County Criminal – Each (Allow 48 hours, surcharges may apply)	\$20.00
Social Security Number Trace:	\$8.00
In Office Criminal – Chicago Complete:	\$15.00

ADDITIONAL SERVICES (Call/Fax in Services Only)

On-Site INSPECTION FEE for TransUnion credit reports	\$40.00
Business Credit:	\$30.00
Experian Business Retail:	\$60.00
Landlord Verification:	\$15.00
Employment Verification:	\$15.00

*National Account and volume discount pricing available
*Prices may vary and are subject to change with 30 day notice

TO RECEIVE A TRANS UNION CREDIT REPORT, AN ON-SITE OFFICE INSPECTION IS REQUIRED. THIS INSPECTION IS SET UP THROUGH THE NTN-CHICAGO OFFICE. THE COST OF AN ON-SITE INSPECTION IS \$40.00

IF YOU'RE LOOKING FOR NATIONAL TENANT SCREENING EXPERTISE...

**WE CAN HELP YOU DO IT
RIGHT!**

Date: ____/____/____ Subscriber Name: _____ Signature: _____